



# ***Tirupati Starch & Chemicals Limited***

Regd. Office: Shree Ram Chambers, 1st Floor, 12 Agrawal Nagar, Main Road, Indore  
Phones: 0731-2405001, 4905001, 4905002, E-mail: [tirupati@tirupatistarch.com](mailto:tirupati@tirupatistarch.com)

Works: Village Sejwaya, GhataBillod, District Dhar (M.P.) Phone: (07292) 277479, 277280

**TIRUSTA/SE/2025-26**

**23<sup>rd</sup> August, 2025**

To,

The General Manager,  
Dept. of Corporate Services – CRD  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai- 400 001

**REF: SECURITY ID: TIRUSTA; SECURITY CODE: 524582 & ISIN: INE314D01011**

**Sub.:- Intimation regarding mandatory furnishing of PAN, KYC Contact Details (Postal Address with PIN and Mobile Number), Bank Account Details and Nomination by holders of physical securities**

**Ref.:- SEBI Circular dated November 03, 2021 subsequently amended by circulars dated December 14, 2021, March 16, 2023, Master circular dated May 17, 2023 and November 17, 2023 (now rescinded due to issuance of the Master Circular for Registrars to an Issue and Share Transfer Agents dated May 7, 2024)**

Dear Sir/Ma'am,

Pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose herewith a sample copy of letter being send to the Shareholders holding shares in physical form, for informing them to mandatorily provide their PAN, Choice of Nomination, Contact Details (Postal Address with PIN and Mobile Number) Bank Account Details and Specimen Signature to the Registrar and Share Transfer Agent (RTA) of the Company (i.e. Ankit Consultancy Private Limited).

This is for your kind information and record please.

Thanking you.

Yours Faithfully,

**For Tirupati Starch & Chemicals Limited**

**Anurag Kumar Saxena**  
(Company Secretary cum Compliance Officer)  
M. No.: F8115

Encl.: As above

**CINNo.: L15321MP1985PLC003181 • website: [www.tirupatistarch.com](http://www.tirupatistarch.com)**



# Tirupati Starch & Chemicals Limited

Regd. Office : Shree Ram Chambers, 1st Floor, 12 Agrawal Nagar, Main Road, Indore-1  
Phones : 0731 - 2405001, 4905001, 4905002, E-mail : tirupati@tirupatistarch.com

Works : Village-Sejwaya, Ghata Billod, Dist. Dhar (M.P.)

S.No.

Date :

Name of sole

/First Holder :

Address :

Registered Folio No. :

Number of shares held :

Second Holder :

Third Holder :

Dear Shareholder,

**Sub. : Mandatory furnishing of PAN, KYC Contact Details (Postal Address with PIN and Mobile Number), Bank Account Details and Nomination by holders of physical securities.**

**Ref. : SEBI Circular dated November 03, 2021 subsequently amended by circulars dated December 14, 2021, March 16, 2023, Master circular dated May 17, 2023 and November 17, 2023 (now rescinded due to issuance of the Master Circular for Registrars to an Issue and Share Transfer Agents dated May 7, 2024)**

In compliance with the above SEBI Circular(s), it is mandated for holders of physical securities to provide their PAN, Choice of Nomination, Contact Details (Postal Address with PIN and Mobile Number) Bank Account Details and Specimen Signature to the Registrar and Share Transfer Agent (RTA) of the Company.

Further as per the RTA records it is observed that you have not furnished the following documents / details to our RTA: (Refer Table -1 below):

Sr No.	Particulars	Status as per Record	Please Furnish Detail in
1	PAN First Holder	Please Provide	Form No. ISR -1
2	PAN Second Holder	NA	
3	PAN Third Holder	NA	
4	Address	Already Registered	
5	Email	Please Provide	
6	Mobile No	Please Provide	
7	Bank Account Detail	Please Provide	Form No. SH-13, Form No. ISR-3
8	Nomination Detail	Please Provide	
9	Signature	Already Registered	



**Note:**

1. It shall be mandatory for all holders of physical securities in listed companies to furnish PAN, Choice of Nomination, Contact details (Postal Address with PIN and Mobile Number), Bank A/c details and Specimen signature for their corresponding folio numbers.

**Folios without PAN, KYC details and Nomination.**

The security holder(s) whose folio(s) do not have PAN, Choice of Nomination, Contact Details, Bank Account Details and Specimen Signature updated, shall be eligible: → to lodge grievance or avail any service request from the RTA only after furnishing PAN, KYC details and Nomination. → For any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from **April 01, 2024**. An intimation shall be sent by the Listed Company to the security holder that such payment is due and shall be made electronically only upon complying with the requirements stated in para 19.1 of this Master Circular.

2. For 'Nomination': Nomination through **Form SH-13** or cancellation or variation in nomination through **Form SH-14** as provided in the Rule 19 of Companies (Shares capital and debenture) Rules, 2014.

**OR**

For 'Declaration to Opt-out': The security holder can opt out of nomination through **Form ISR-3** after cancelling his existing nomination, if any, through **Form SH-14**.

**Contact details**

3. All holders of physical securities in listed companies shall register the postal address with PIN for their corresponding folio numbers. It shall be mandatory for the security holders to provide mobile number. Moreover, the RTAs/listed companies will encourage the security holders to register e-mail ID also to avail the online services. The security holder can register/update the contact details through **form ISR-1**.
4. Bank account details (Bank and Branch name, bank account number, IFS code) All holders of physical securities in listed companies shall register the bank account details for their corresponding folio numbers. Upon processing of request for registration/updation of bank details through **Form ISR-1**, the RTA shall, suo-moto, generate request to the company's bankers to pay electronically, all the moneys of / payments to the holder that were previously unclaimed / unsuccessful.
5. Specimen signature - All holders of physical securities in listed companies shall register the specimen signature for their corresponding folio numbers.
6. The security holder(s) whose folio(s) do not have PAN, Choice of Nomination, Contact Details, Bank Account Details and Specimen Signature updated, shall be eligible:
  - to lodge grievance or avail any service request from the RTA only after furnishing PAN, KYC details and Nomination.
  - for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from April 01, 2024. An intimation shall be sent by the Listed Company to the security holder that such payment is due and shall be made electronically only upon complying with the requirements.
7. The relevant formats for Nomination and Updation of PAN/ KYC details and SEBI circulars are available at company website. The relevant formats are also available on the website of our RTA at [www.ankitonline.com](http://www.ankitonline.com) as per the following links.

**Table-2**

Form	Website Link
ISR-1	<a href="https://www.ankitonline.com/PDF/ISR_1.pdf">https://www.ankitonline.com/PDF/ISR_1.pdf</a>
ISR-2	<a href="https://www.ankitonline.com/PDF/ISR_2.pdf">https://www.ankitonline.com/PDF/ISR_2.pdf</a>
ISR-3	<a href="https://www.ankitonline.com/PDF/Form_ISR_3.pdf">https://www.ankitonline.com/PDF/Form_ISR_3.pdf</a>
SH-13	<a href="https://www.ankitonline.com/PDF/form_sh_13_registration_of_nomination.pdf">https://www.ankitonline.com/PDF/form_sh_13_registration_of_nomination.pdf</a>
ISR-4	<a href="https://ankitonline.com/PDF/Form_ISR_4_circular.pdf">https://ankitonline.com/PDF/Form_ISR_4_circular.pdf</a>
ISR-5	<a href="https://ankitonline.com/PDF/Form_ISR_5.pdf">https://ankitonline.com/PDF/Form_ISR_5.pdf</a>
SH-14	<a href="https://www.ankitonline.com/Content/Doc/Name/PANKYC/SH-14%20Cancellation%20or%20variation%20of%20nomination_.pdf">https://www.ankitonline.com/Content/Doc/Name/PANKYC/SH-14%20Cancellation%20or%20variation%20of%20nomination_.pdf</a>
SEBI circular dated 03.11.2021	<a href="https://ankitonline.com/Content/Doc/SEBI/03.11.2021.PDF">https://ankitonline.com/Content/Doc/SEBI/03.11.2021.PDF</a>
SEBI circular dated 14.12.2021	<a href="https://ankitonline.com/Content/Doc/SEBI/14.12.2021.pdf">https://ankitonline.com/Content/Doc/SEBI/14.12.2021.pdf</a>
SEBI circular dated 16.03.2023	<a href="https://www.ankitonline.com/Content/Doc/SEBI/16_March_2023.pdf">https://www.ankitonline.com/Content/Doc/SEBI/16_March_2023.pdf</a>
SEBI Master Circular dated 17.05.2023	<a href="https://www.ankitonline.com/Content/Doc/SEBI/17.05.2023_Master_circular.pdf">https://www.ankitonline.com/Content/Doc/SEBI/17.05.2023_Master_circular.pdf</a>
SEBI circular dated 17.11.2023	<a href="https://ankitonline.com/Content/Doc/SEBI/17.11.2023.pdf">https://ankitonline.com/Content/Doc/SEBI/17.11.2023.pdf</a>
SEBI Master Circular dated 07.05.2024	<a href="https://www.ankitonline.com/Content/Doc/SEBI/07.05.2024_Master_Circular.pdf">https://www.ankitonline.com/Content/Doc/SEBI/07.05.2024_Master_Circular.pdf</a>

We, therefore request you to furnish the documents / details, as per Table 1 given above, to our RTA, M/s Ankit Consultancy Private Limited at the earliest

Please note that you may use any ONE of the following modes for submission:

- a) through 'In Person Verification' (IPV): the authorized person of the RTA shall verify the original documents furnished by the investor and retain copy(ies) with IPV stamping with date and initials
- b) through hard copies which are self-attested and dated
- c) through electronic mode with e-sign, as elaborated under the said circular.

The Contact details of our RTA are given below:

**M/s. Ankit Consultancy Pvt. Ltd.**

60, Electronic Complex, Pardeshipura, Indore (M.P.) - 452 010

Tel. No. 0731-4065799, 4065797, 4949444

Email : [investor@ankitonline.com](mailto:investor@ankitonline.com) / Website : [www.ankitonline.com](http://www.ankitonline.com)

Thanking you.

Yours faithfully,

**For Tirupati Starch & Chemicals Limited**

sd/-

**Anurag Kumar Saxena**

Company Secretary and Compliance Officer

Membership No. - F8115